**Checklist for Reviewing eLearning Authoring Tools**

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|  | Checkpoint | **Yes** | **No** |
| 1. | Is there an intuitive user interface for all members of the development team? |  |  |
| 2. | Does the tool have a logical process for creating a course? |  |  |
| 3. | Will the produced courseware work well with your LMS |  |  |
| 4. | Is the software desk top based or cloud based? |  |  |
| 5. | Is there a learning object repository for storing content for reuse? |  |  |
| 6. | Does the product have a variety of templates to start course development? |  |  |
| 7. | Does the product have the ability to publish in a variety of formats, HTML 5, XML, Flash? |  |  |
| 8. | Does the product support multi-media files such as video, audio, animation and avatars? |  |  |
| 9. | Does the product support peer to peer interactions as well as student to instructor interactions? |  |  |
| 10. | Is the look and feel customizable to the organizations master template and organizational templates? |  |  |
| 11. | Does the product have user customizable interface? |  |  |
| 12. | Does the product support branching? |  |  |
| 13. | What help desk support is available? |  |  |
| 14. | What kind of student assessments are available? |  |  |
| 15. | How are student assessments scored and recorded? |  |  |
| 16. | Are there add-on modules for additional capabilities? |  |  |